

Evaluation Rubrics for CG Renewal Applications
Revised 15 April 2021

Engagement in Development Activities:

This rubric is used to evaluate the applicant's listing of genealogical activities submitted for renewal requirement 2-A.

INDICATOR ↓	Meets Standards	Partially Meets Standards	Does Not Meet Standards
Engagement in development activities (Standards 89–90)	The applicant consistently engages in a variety of development activities aimed at improving genealogical standards attainment.	The applicant engages in development activities aimed at improving genealogical standards attainment but the variety of activities or frequency of involvement is limited.	The application does not include evidence of the applicant's participation in development activities aimed at improving genealogical standards attainment during the past five years.

Evaluation of Requirement 2-B:

These rubrics are used to evaluate the applicant's work samples. The standards evaluated may vary depending on the type of work.

INDICATOR ↓	Meets Standards	Partially Meets Standards	Does Not Meet Standards
Evaluation of Standards for Documenting (1–8)	The work sample meets all applicable documentation standards.	The work sample approaches the applicable documentation standards but does not fully meet all of them.	The work sample does not meet most of the applicable documentation standards.
Evaluation of Standards for Researching (9–50), if DNA is used, Standards 51–55; and if applicable, Standards 56–57	The work sample meets all applicable standards for research.	The work sample approaches the applicable research standards but does not fully meet all of them.	The work sample does not meet most of the applicable research standards.
Evaluation of Standards for Writing (60–80) Omit 58 and 59†	The work sample meets all applicable writing standards.	The work sample approaches the applicable writing standards but does not fully meet all of them.	The work sample does not meet most of the applicable writing standards.

† These two standards reiterate standards also covered under “Standards for Researching” and will be evaluated there.

INDICATOR ↓	Meets Standards	Partially Meets Standards	Does Not Meet Standards
Use this rubric for lecture work samples.			
Evaluation of Standards for Genealogical Educators (81–88)	The work sample meets all applicable standards for educators.	The work sample approaches the applicable standards for educators but does not fully meet all of them.	The work sample does not meet most of the applicable standards for educators.

Final evaluation:

INDICATOR ↓	Sufficient for Renewal	Insufficient for Renewal
Final recommendation for CG renewal	The applicant's work samples demonstrate all or most of the applicable and required standards. Any partially met or unmet standards are easily remediable.	The applicant's work samples do not demonstrate most of the applicable and required standards; <i>or</i> , the applicant's work samples demonstrate most of the applicable and required standards, but at least one unmet standard is not easily remediable.