

Instructions: For each indicator below mark the description that best applies to the work sample. Within each description, pay special attention to the italicized words *and* (all criteria in the description must be met) and *or* (any of the criteria can be met).

Development Activities (Standards 89–90)			
<i>INDICATOR</i>	<i>MEETS STANDARDS</i>	<i>PARTIALLY MEETS STANDARDS</i>	<i>DOES NOT MEET STANDARDS</i>
DA1. Development Activities	The associate has engaged in formal or informal development activities to gain or improve skills specific to teaching genealogy.	The associate has engaged in limited formal or informal development activities to gain or improve skills specific to teaching genealogy.	The associate’s development activities have not included activities to gain or improve skills specific to teaching genealogy; <i>or</i> development activities are missing.

<i>INDICATOR</i>	<i>MEETS STANDARDS</i>	<i>PARTIALLY MEETS STANDARDS</i>	<i>DOES NOT MEET STANDARDS</i>
Oral Presentation Planning, Outcomes, and Execution (Standards 81, 82, 85, 87)			
GL1. Usefulness for Target Audience	The lecture’s objectives are clearly stated. Content is relevant to the topic and appropriate for the target audience.	The lecture’s objectives are not clearly stated; <i>or</i> some content is not relevant to the topic or appropriate for the target audience.	The lecture’s objectives are unclear; <i>or</i> much content is not relevant to the topic or appropriate for the target audience.
GL2. Relevance of Title	The title accurately reflects the focus and scope of the presentation.	The title is relevant to the presentation but insufficiently describes its focus or scope.	The title is misleading in describing the focus or scope of the presentation.

INDICATOR	MEETS STANDARDS	PARTIALLY MEETS STANDARDS	DOES NOT MEET STANDARDS
GL3. Presented information's accuracy and reliability	Presented information is accurate, up to date, and drawn from reliable sources.	Some presented information is inaccurate, out of date, or drawn from unreliable or weak sources.	Much presented information is inaccurate, out of date, or drawn from unreliable or weak sources.
GL4. Coherence of Presentation and Presentation Style	Presentation objectives are fully met. The presentation unfolds in a cohesive, logical manner and is clearly articulated.	Some presentation objectives are not fully met; <i>or</i> a few parts of the presentation are disorganized or poorly sequenced; <i>or</i> the presentation is not clearly articulated.	Major presentation objectives are not met; <i>or</i> many parts of the presentation are disorganized or poorly sequenced; <i>or</i> the presentation is poorly articulated.
Enhancements: Handout/Syllabus and Slides (Standards 83, 84)			
GL5. Relevance to Lecture Topic	Slides and written material are consistent with the title and scope of the lecture.	Some material is inconsistent with the title and scope of the lecture.	Much material is inconsistent with the title and scope of the lecture.
GL6. Usefulness to the Target Audience	Material is appropriate for the target audience. Resources and bibliographic material are up to date and relevant to the target audience.	Some material appropriate for the target audience is missing; or some resources or bibliographic material are not up to date or relevant to the target audience.	Much material appropriate for the target audience is missing; or many resources or much bibliographic material is not up to date or relevant to the target audience.
GL7. Accuracy of Information	Written material and slide content is accurate, consistent with the oral presentation, and appropriate for the target audience.	Some written material or slide content is inaccurate or inconsistent with the oral presentation or not appropriate for the target audience.	Much written material or slide content is inaccurate or inconsistent with the oral presentation or not appropriate for the target audience.

INDICATOR	MEETS STANDARDS	PARTIALLY MEETS STANDARDS	DOES NOT MEET STANDARDS
GL8. Documentation	All material, including slides, adheres to genealogy documentation standards.	Some material is undocumented or incompletely documented.	Much material is undocumented or incompletely documented.
GL9. Quality—Written material	The material's format and sequence are easy to follow. Writing is clear and largely free from grammar, spelling, and typographic errors.	The material's format and sequence are sometimes difficult to follow; <i>or</i> writing is sometimes unclear or contains some grammar, spelling, or typographic errors.	The material's format and sequence are difficult to follow; <i>or</i> writing is unclear and contains many grammar, spelling, and typographic errors.
GL10. Quality—Slides	Slides are clearly readable, understandable, and advance the lecture narrative.	Some slides are not clearly readable, are difficult to understand, or do not advance the lecture narrative.	Many slides are not clearly readable, are difficult to understand, or do not advance the lecture narrative.
Ownership (Standard 86)			
GL11. Acknowledgments	All written and oral material derived from another person or persons is appropriately acknowledged and documented.	Some written or oral material derived from another person or persons is not acknowledged and documented.	Much written or oral material derived from another person or persons is not acknowledged and documented.
			NOT APPLICABLE
			No material is derived from another person.

Overall Evaluation		
Overall evaluation	SUFFICIENT FOR CERTIFICATION	INSUFFICIENT FOR CERTIFICATION
	The work samples demonstrate most standards for genealogical lecturers, and any partially met or unmet standards are easily remediable.	The work samples do not demonstrate most standards for genealogical lecturers; <i>or</i> the work samples demonstrate most standards, but at least one partially met or unmet standard is not easily remediable; <i>or</i> the <i>Application Guide</i> directions were not followed closely enough to provide the evidence needed to evaluate many indicators.